The Meeting of the Board of Education of the School District was called to order by Board President Denny.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:
BOARD MEMBERS:
Dan Unger
David Denny
Elaine Gauck
Jim Detzel
Pam Detzel

ALSO IN ATTENDANCE: 34 Visitors

PLEDGE OF ALLEGIANCE

2.1 Pledge of Allegiance
All rise for the Pledge of Allegiance

APPROVAL OF MINUTES

3.1 Regular Meeting October 28, 2013

RECOMMENDATION: The Treasurer and Superintendent recommended the Board of Education approve the minutes as listed.

ORIGINAL - Motion
Member (Pam Detzel) moved, Member (Elaine Gauck) seconded to approve the ORIGINAL motion 'The Treasurer and Superintendent recommended the Board of Education approve the minutes as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger     Yes
David Denny   Yes
Elaine Gauck  Yes
Jim Detzel    Yes
Pam Detzel    Yes
SPECIAL RECOGNITION

5.1 Northwest Notables

Recognition of special students, staff and NWLSD programs

SPECIAL PRESENTATIONS

6.1 Principal's Report on Building Improvement Plan

Dustin Gehring, principal of White Oak Middle School, presented an overview of his building improvement task plans. In particular, he talked about the following: implementation of building level anti-bully programs, implementation of RTI (Response to Intervention) and transition programs.

6.2 Gold Award Presentation from the American Heart Association

The NWLSD District Nurse, Shonda Moore, was presented with the Fit Friendly Worksite Gold Award from the American Heart Association.

PUBLIC PRESENTATION

Community Communications

7.4 Community Comments and Questions

Board President acknowledged audience members who completed a "Request to Address the Board" card:

Mr. Frank Birkenhauer, Colerain Township - announced an upcoming meeting for senior housing. He asked all interested residents to please attend this informational meeting tomorrow night.

Mr. Curtis Wells – reported that previously requested data was not received due to the information being unavailable. Mr. Wells would like the district to start collecting this data per EEOC.

Mr. Rich McVay – previously attended a meeting to discuss the district’s state report card and was speaking again to follow-up on that prior discussion.

COMMITTEE REPORTS AND UPDATES

Legislative Update

8.1 Legislative Update by Board Representative

Dan Unger spoke on HB59, BOE will need to appoint a board member to Butler Tech. Must meet certain qualifications per HB59.
Student Achievement Liaison Report

8.2 Student Service Organizations

Representatives from Northwest High School and Colerain Middle School shared recent student service projects.

Butler Tech Update

8.3 Butler Technology Update by Board Representative

David Holmes and Ed Pakora from Butler Tech presented on the new bioscience technology building plans.

APPROVAL OF SUPERINTENDENT'S CONSENT ITEMS

Certificated/Licensed Personnel

10.1 Certificated/Licensed Personnel Retirements and Resignations

(1) Acceptance of Certificated Resignation

Ballman, Sarah – CE – Intervention Specialist
Effective: 12/20/2013 (Relocating)

(2) Acceptance of Tutor Resignation

The following resignation is effective 8/10/2014:

Auxiliary
Glick, Tracy

(3) Acceptance of Extra Duty Resignations

Hampton, Hunter – CHS – 9th Grade Wrestling Coach
Effective: 10/28/2013

Jungkunz, Andy – CHS – Head Varsity Girls Soccer Coach
Effective: 10/31/2013

(4) Acceptance of Extra Duty Resignations

The following resignations are effective June 30, 2014:

Alliston, William – NWHS – 9th Grade Boys Basketball Coach
Byrd, Cordell – NWHS – Assistant Varsity Wrestling Coach (1/2)
Fields, Rodney – CHS – 9th Grade Boys Basketball Coach
Hampton, Hunter – CHS – Assistant Varsity Wrestling Coach
RECOMMENDATION: The Superintendent recommended the Board of Education approve the certificated/licensed personnel retirements and resignations as listed.

ORIGINAL - Motion
Member (Pam Detzel) moved, Member (Elaine Gauck) seconded to approve the ORIGINAL motion 'The Superintendent recommends the Board of Education approve the certificated/licensed personnel retirements and resignations as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Classified Personnel

10.2 Classified Retirements and Resignations

(1) Acceptance of Classified Resignations

Bryan, Anna – WEL – Inclusion Assistant IV
Effective: 10/25/2013 (Personal)

Fishman, Scott – CHS – MD Assistant V
Effective: 11/19/2013 (Position elsewhere)

Lawrence, Jacob – NWHS – Custodian II
Effective: 10/31/2013 (Personal)

Marshall, Christine – SE – MD Assistant V
Effective: 11/8/2013 (Position elsewhere)

Roberts, Josh – TE – ED Assistant V
Effective: 10/24/2013 (Personal)

Sutton, Danny – Maintenance – Maintenance
Effective: 12/13/2013 (Retirement)

(2) Acceptance of Classified Substitute Resignations

The following resignations are effective June 30, 2014:

Gumz, Karen
Meyer, Robert
Seger, Timothy

RECOMMENDATION: The Superintendent recommended the Board of Education approve the classified retirements and resignations as listed.

ORIGINAL - Motion
Member (David Denny) moved, Member (Elaine Gauck) seconded to approve the ORIGINAL motion 'The Superintendent recommends the Board of Education approve the classified retirements and resignations as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger  Yes
David Denny  Yes
Elaine Gauck  Yes
Jim Detzel  Yes
Pam Detzel  Yes

APPROVAL OF OTHER ITEMS

Fiscal

12.1 Authorization to File a Modified Tax Budget for the 2014/2015 Fiscal Year

Authorization to File a Modified Tax Budget for the 2014/15 Fiscal Year Resolution #1320

WHEREAS, Section 5705.28 of the Ohio Revised Code requires a board of education to adopt an annual tax budget on or before January 15th for the next succeeding fiscal year; and

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes the county budget commission to waive the requirement that a school district adopt a tax budget as provided under Section 5705.28 of the Ohio Revised Code, and instead authorize the board of education to provide such information to the county budget commission as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, the Hamilton County Auditor has informed the Board of Education of the Northwest Local School District (the “Board of Education”) that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

WHEREAS, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

NOW, THEREFORE, BE IT RESOLVED by the Northwest Local School District Board of Education as follows:

SECTION I

The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2014/2015 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.
SECTION II

The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2014/2015 fiscal year.

SECTION III

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

RECOMMENDATION: The Treasurer and Superintendent recommended the Board of Education approve the item as listed.

ORIGINAL - Motion

Member (Pam Detzel) moved, member (Jim Detzel) seconded to approve the ORIGINAL motion 'The Treasurer and Superintendent recommended the Board of Education approve the item as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger    Yes
David Denny  Yes
Elaine Gauck  Yes
Jim Detzel   Yes
Pam Detzel   Yes

12.2 Resolution Requesting the County Auditor to Make Advance Payment of Taxes Pursuant to Ohio Revised Code §321.34

Resolution Requesting the County Auditor to Make Advance Payment of Taxes Pursuant to Ohio Revised Code §321.34 Resolution # 1321

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

Therefore, be it resolved by the Northwest Local School District, Cincinnati, Ohio:

Section 1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code § 321.34, be requested to draw and pay to the Northwest Local School District upon the written request of Randy Bertram, Treasurer or Kris Lankford, Assistant Treasurer, to the County Auditor, funds due in any settlement of collection year 2014 derived from taxes or other sources, payable to the County Treasurer to the account of the Northwest Local School District and lawfully applicable for the purposes of the 2014 or 2015 fiscal year.

Section 2. That the Treasurer of the Northwest Local School District shall forward to the County Auditor a certified copy of this resolution.
RECOMMENDATION: The Treasurer and Superintendent recommended the Board of Education approve the item as listed.

ORIGINAL - Motion
Member (Dan Unger) moved, Member (Elaine Gauck) seconded to approve the ORIGINAL motion 'The Treasurer and Superintendent recommended the Board of Education approve the item as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes
Pam Detzel Yes

12.3 5-Year Forecast

Approval of the October 2013 5-year forecast

RECOMMENDATION: The Treasurer and Superintendent recommended that the Board of Education approved the 5-year forecast as listed.

ORIGINAL - Motion
Member (Pam Detzel) moved, Member (Jim Detzel) seconded to approve the ORIGINAL motion 'The Treasurer and Superintendent recommend that the Board of Education approved the 5-year forecast as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes
Pam Detzel Yes

12.4 Fund-to-Fund Transfer

Fund-to-fund transfer:

551-9301 Title III LEP FY13 $802.86 to 551-9401 Title III LEP FY14

RECOMMENDATION: The Treasurer and Superintendent recommended the Board of Education approve the fund-to-fund transfer items as listed.

ORIGINAL - Motion
Member (Elaine Gauck) moved, Member (David Denny) seconded to approve the ORIGINAL motion 'The Treasurer and Superintendent recommended the Board of Education approve the fund-to-fund transfer items as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes


**12.5 New Fund**

New fund:

451-9401 Network Connectivity - FY14

**RECOMMENDATION:** The Treasurer and Superintendent recommended the Board of Education approve the new fund(s) as listed.

**ORIGINAL - Motion**

Member **(Pam Detzel)** moved, Member **(David Denny)** seconded to approve the **ORIGINAL** motion ‘The Treasurer and Superintendent recommended the Board of Education approve the new fund(s) as listed.’ Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dan Unger  Yes
David Denny  Yes
Elaine Gauck  Yes
Jim Detzel  Yes
Pam Detzel  Yes

**Certificated/Licensed Personnel**

**12.6 Memorandum of Understanding By and Between NAE and NWLSD Board of Education**

This Memorandum of Understanding is entered into by the NORTHWEST LOCAL SCHOOL DISTRICT BOARD OF EDUCATION and the NORTHWEST ASSOCIATION OF EDUCATORS.

WHEREAS, the Board and the Association are parties to a current Collective Bargaining Agreement in effect from June 30, 2011 through June 29, 2014; and

WHEREAS, the Board of Education is responsible for a standards-based teacher evaluation policy which conforms to the framework for evaluation of teachers as approved by the State Board of Education and aligns with the “Standards for the Teaching Profession” as set forth in State law; and

WHEREAS, the Board and the Association wish to enter into a Memorandum of Understanding regarding the use of the Marzano Causal Evaluation System (“Marzano”) during the 2013-2014, 2014-2015, and 2015-2016 school years; and

NOW, THEREFORE, BE IT AGREED upon by the Board and the Association as follows:

1. For the 2013-2014, 2014-15, and 2015-2016 school years, the Board and the Association agree to implement the Marzano Causal Evaluation System in place of the current Collective Bargaining Agreement Evaluation System (Article 3.16) for all members who meet the definition of “teacher” in ORC 3319.111.

2. Given the dynamic nature of the mandated teacher evaluation process, the Board authorizes the Superintendent to establish and maintain an ongoing Teacher Evaluation Team, with continuing participation by the Association and for the express purpose of recommending necessary changes to the Board for the appropriate revision of this policy. This committee shall be comprised of an equal number of (4) Administrators, appointed by the Superintendent, and (4) members, appointed by the Association President.
3. Prior to making any changes or modifications to any of the attached documents (Board Policy, Teacher Evaluation Handbook and Timeline), the Board shall notify the Association President at least two (2) weeks in advance of any contemplated change and convene the Teacher Evaluation Team for the purposes of discussing the changes and collaborating to resolve any conflicts.

4. If consensus is not reached, and the outlying issues affect terms and conditions of employment, the Board will have a bargaining obligation over those areas that are in disagreement before implementation. The Association may exercise any and all rights in accordance with the Collective Bargaining Agreement and with ORC 4117.

5. It is the intent of the Board to use the Marzano Causal Evaluation System to improve the performance of teachers. Given the uncertainty regarding the use of the student growth data and the performance measures in employment decisions, for the purposes of reduction in force and recall for the 2013-2014, 2014-2015, and 2015-2016 contract (school) years, all teachers shall be deemed to have comparable evaluations.

6. For the 2013-2014, 2014-2015, and 2015-2016 school years, the decision to non-renew a teacher’s regular contract shall not be based on the teacher’s student growth measure scores. The member may request that the student growth scores be taken into consideration before recommendation of nonrenewal.

7. This Memorandum of Understanding shall be in effect from July 1, 2013 through June 30, 2016.

IN WITNESS WHEREOF, the duly authorized representatives of the NORTHWEST LOCAL SCHOOL DISTRICT BOARD OF EDUCATION and the NORTHWEST ASSOCIATION OF EDUCATORS have executed this Memorandum on the dates opposite their signature.

NORTHWEST LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
Date: __________________  ________________________________
President

NORTHWEST ASSOCIATION OF EDUCATORS
Date: __________________  ________________________________
NAE President

RECOMMENDATION: The Superintendent recommended the Board of Education approve the item as listed.

ORIGINAL - Motion
Member (David Denny) moved, Member (Pam Detzel) seconded to approve the ORIGINAL motion 'The Superintendent recommended the Board of Education approve the item as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

12.7 Certificated/Licensed Personnel Items

(1) Approval of Administrative Change in Status

Blust, Jennifer – AO – from Assistant Director of Curriculum Services to Director of Curriculum Services
Salary: Director, Class 7, Step 5
Effective: 12/1/2013  (Increased Responsibilities)
(2) Approval of Tutor

Auxiliary

Glick, Tracy

(3) Approval of Extra Duty Contracts

Alliston, William – NWHS – 9th Grade Boys Basketball Coach
Byrd, Cordell – NWHS – Assistant Varsity Wrestling Coach (1/2)
Fields, Rodney – CHS – 9th Grade Boys Basketball Coach
Hampton, Hunter – CHS – Assistant Varsity Wrestling Coach
Meyer, Robert – CHS – 9th Grade Wrestling Coach
Sanders, Edward – NWHS – Assistant Varsity Wrestling Coach (1/2)

(4) Approval of Volunteer Coaches

Lingo, Terry – WOMS
Stevens, Jordan – WOMS
Terry, Nick – CHS

(5) Resolution #1322 to Advertise for Non-Licensed Coach

WHEREAS, the following position

Colerain High School
Cheerleading Coach

has been posted for all current Northwest licensed staff and no such qualified employee has been found to accept the position.

WHEREAS, the position was also posted for all licensed individuals not employed by Northwest and no such qualified individuals have been found to accept the position.

THEREFORE, BE IT RESOLVED that this position will now be advertised and made available to non-licensed individuals as provided by O.R.C. 3313.53.

RECOMMENDATION: The Superintendent recommended the Board of Education approve the certificated/licensed personnel items as listed.

ORIGINAL - Motion

Member (Elaine Gauck) moved, Member (Pam Detzel) seconded to approve the ORIGINAL motion 'The Superintendent recommended the Board of Education approve the certificated/licensed personnel items as listed.' Upon a roll call vote being taken, the vote was:

Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger  Yes
David Denny  Yes
Elaine Gauck  Yes
Jim Detzel  Yes
Pam Detzel  Yes
Classified Personnel

12.8 Classified Personnel Items

(1) Approval of Initial Appointments

Ashley, Robert – Food Services/HELC – Delivery Services/Cafeteria Assistant
Step: 0
Days: 187/186
Hours: 3.5/3.0
Fund: General
Effective: 8/21/2012 (Replacement)

Breakall, James – CMS – Cafeteria Assistant
Step: 0
Days: 186
Hours: 2.0
Fund: General
Effective: 8/21/2012 (Replacement)

Carter, Gail – CE – Cafeteria Assistant
Step: 0
Days: 186
Hours: 4.5
Fund: General
Effective: 8/21/2012 (Replacement)

Magee, Sean – Transportation - Mechanic
Step: 1
Days: 261
Hours: 8.0
Fund: General
Effective: 11/11/2013 (Replacement)

Singley, Kimberly – ROST – MD Assistant V
Step: 0
Days: 185
Hours: 6.5
Fund: General
Effective: 11/4/2013 (Replacement)

(2) Approval of Classified Substitutes

Gumz, Karen
Meyer, Robert
Seger, Timothy

(3) Approval of Changes in Status

Mooney, Robert – from 6.5 hr., 185 day MD Assistant V, Step 0 at ROST to 6.5 hr., 185 day Inclusion Assistant IV, Step 0 at NWHS
Effective: 11/6/2013 (Replacement)
Paduano-Oehler, Gayle – CE – from 4.0 hr., 185 day ED Assistant V, Step 0 and 2.5 hr., 185 day Educational Assistant III, Step 0 to 2.0 hr., 185 day ED Assistant V, Step 0 and 2.5 hr., 185 day Educational Assistant III, Step 0
Effective: 10/28/2013 (Per IEP)

RECOMMENDATION: The Superintendent recommended the Board of Education approve the classified personnel items as listed.

ORIGINAL - Motion
Member (Pam Detzel) moved, Member (Jim Detzel) seconded to approve the ORIGINAL motion 'The Superintendent recommends the Board of Education approve the classified personnel items as listed.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes
Pam Detzel Yes

Curriculum and Instruction

12.9 Out-of-State and Extended Field Trip - NWHS Orchestra

Northwest High School Orchestra requested an out-of-state and extended field trip to Louisville, Kentucky, to participate in the National Competition for High School Orchestras on March 6-8, 2014.

RECOMMENDATION: The Superintendent recommended the Board of Education approve the Northwest High School Orchestra field trip as listed.

ORIGINAL - Motion
Member (Elaine Gauck) moved, Member (Pam Detzel) seconded to approve the ORIGINAL motion 'The Superintendent recommended the Board of Education approve the Northwest High School Orchestra field trip.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes
Pam Detzel Yes

Student Services

12.10 Extended Field Trip - CHS Wrestling

Colerain High School requested an extended field trip to Walsh Jesuit High School in Youngstown, Ohio, for two senior wrestlers who were invited to attend the Walsh Invitational wrestling tournament on December 12-14, 2013.

RECOMMENDATION: The Superintendent recommended that the Board of Education approve the extended Colerain High School field trip as listed.
ORIGIINAL - Motion
Member (Pam Detzel) moved, Member (Jim Detzel) seconded to approve the ORIGINAL motion ‘The Superintendent recommended that the Board of Education approve the extended CHS field trip as listed.’ Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Dan Unger Yes
David Denny Yes
Elaine Gauck Yes
Jim Detzel Yes
Pam Detzel Yes

ITEMS FOR INFORMATION AND OR DISCUSSION

Fiscal

14.1 The Southwest Ohio Organization for School Health (SWOOSH) Update and Changes

The Southwest Ohio Organization for School Health (SWOOSH) is the insurance consortium that our district belongs to with six other districts. The consortium has continued to evolve since its’ inception a few years ago and we would like to share the progression and the future plans.

COMMUNITY COMMUNICATIONS
Persons can talk for three minutes each.

15.1 Community Comments and Questions

Board President asked audience if they have any comments or questions about the items on this meeting’s agenda

Mr. Dexter Carpenter – asked for further explanation of what Mr. Wells spoke about early in the meeting.

OTHER BOARD ITEMS

17.1 Board Members’ Comments

Mrs. Elaine Gauck – Reported that the Board only hires the Superintendent and Treasurer directly, all other staff hired through the Superintendent’s recommendations.

Mr. Jim Detzel – Congratulated Mr. Farmer on his retirement in December.

Mr. Dan Unger – Stated he is in full support of the Superintendent and his judgment in recommendations for the district staff hiring and recommendations for board approvals.

Mr. David Denny - Acknowledged the recent loss of a great band director Lee Suman.
ADJOURNMENT

18.1 Board President Calls for Adjournment

RECOMMENDATION: The Board President asked for a motion and second for adjournment at 9:23 PM.

ORIGINAL - Motion
Member (Elaine Gauck) moved, Member (Pam Detzel) seconded to approve the ORIGINAL motion ‘The Board President asks for a motion and second for adjournment.’ Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

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_______________________________________  President

Attest:  ______________________________________  Treasurer